

Music Education Hubs: Understanding what people need



Easy read booklet

What this booklet is about



We are **Arts Council England**. We support creativity and culture in England.

We manage **Music Education Hubs**.

These are groups of organisations that teach young people to play music.

We want as many children and young people to play music as we can.



The government made a plan for music education called the **National Plan for Music Education** or **NPME** for short.

We want the **Hub Lead Organisation** or **HLO** for short to do a **needs analysis**.



This will help everyone who is part of the **Music Education Hub** to meet the needs of young people and the community.



We want different young people from a wide range of situations to take part.

Everyone who takes part in **Music Education Hubs** should be treated in a fair way.

What is a needs analysis



The government need **HLOs** to write a plan.

The plan should say how and why you will make music happen in your area.

This plan is called a **Local Plan for Music Education** or **LPME** for short.

This is a document which can be used to help each **Music Education Hub**:



✓ plan for the future

✓ make music education happen

Part of this plan should have a **needs analysis**.

Your **needs analysis** should have data and information to show:

- what activities you will do
- how you will spend the grant money



The **needs analysis** is a good way to show if your **Music Education Hub** has the right activities.

More about a needs analysis



A **needs analysis** should look at:

- the area where your **Music Education Hub** is based – are the activities right for the young people there?
- policies and other activities in the area
- gaps in activities – what is missing for young people in music?
- how you are working with partner groups and organisations
- gaps in what people know
- how money is spent
- how many different people are included in activities



Policy



The **HLO** should write the needs analysis by working with everyone in the partnership.

You should find out more from audiences, schools, colleges and other partners.



Stakeholders and Music Education Hubs



Stakeholders are groups or people who support or get something from the work you are doing.

Stakeholders might be:

- schools and teachers
- parents and guardians
- children and people
- youth services
- arts and culture places
- music teachers
- community leaders
- other places
- local authority or councils



The **Hub Board** should say the needs analysis is OK.



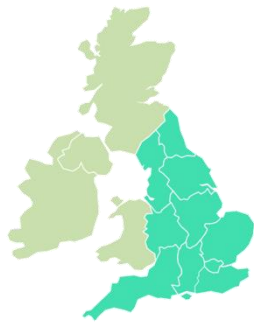
Music Education Hubs should look at what these stakeholders want to see from music education,

Your **needs analysis** should look at all the work you are doing in the **Music Education Hub**.

We want every **Music Education Hub** and **HLO** to think about being **sustainable** and the environment.



Data and getting information



We want arts and culture organisations to be the best they can be in this.

We want to see data and information that shows how this work is happening.



The information should be from activities that are in school and out of school.

We want to see data and information about:

- equipment and music resources
- chances for young people to do music
- who is taking part in music
- what young people are saying
- what teachers and parents are saying
- work surveys – what do teachers think about music education
- the environment



You can use our **Toolkit** to help.

How to use the needs analysis



Your **Music Education Hub** can use the **needs analysis** to make decisions.

Your **LPME** and programme of activity should be planned on what the **needs analysis** says.



This will help you to link what you do with the results of what happens.

Working together with people who have different lives and experiences is very good for planning.



You can get support from our template and guidance.

Get support and advice from Youth Music about **being inclusive**.

Get support about **being sustainable and the environment** via our website.



Find out more about **Music Hubs**.