



National Lottery Project Grant

How to ask for money and support for your arts and culture project



Read this booklet if you are asking for between £30, 001 and £100, 000 for your project



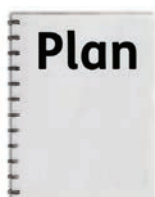
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About us



We are the Arts Council England.
We give money to projects to make
arts and culture happen in England.



When we say arts and culture, we
mean things like:

- music and dance



- theatre and circus



- libraries and museums



- books and poems



- festivals and carnivals



- paintings, photos and sculptures



When we say **project**, we mean a piece of work.

About National Lottery Project Grants



We want people and organisations to send us new ideas about arts and culture projects.



You can send us your idea at any time.



This booklet gives you information about sending us your idea from **1st November 2023**.



We will give money to the best ideas, to make the projects happen.



You can ask us for £1, 000 to £100, 000 or more for your project.



We call the money a **National Lottery Project Grant**. In this booklet, we will call it a **grant** for short.



Important:

We cannot give money to every idea. If we say no to your idea, you might be able to ask us again.

Our plan



We want everyone in England to enjoy arts and culture. We want arts and culture to make a difference to people's lives.



We have written a plan for the next 10 years.



Our plan is called **Lets Create**. It says what we will do to make arts and culture better from 2020 to 2030.

The plan is made up of 3 outcomes and 4 principles.



Outcomes are things we want to see happen.



Principles are things we believe in. We will think about our principles before we say yes to any grants.



You can read our easy read plan online:

www.artscouncil.org.uk/sites/default/files/download-file/Let%27sCreate_EasyRead_.pdf



We think it is a good idea for you to read the plan before you ask us for a grant.



It will help you to think about our outcomes and principles when you work on your idea.

Special projects



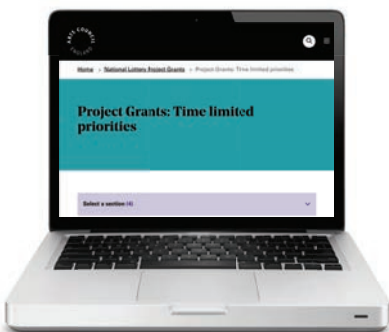
Sometimes, we want people to send us ideas about special types of projects.



For example, ideas that help young people in their local community.

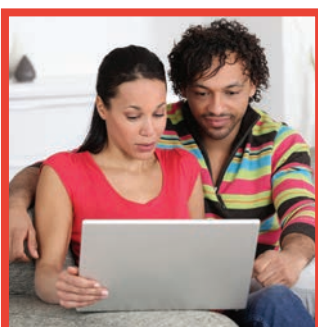


We will tell people when they can ask for a grant for these projects.



You can find more information about these projects on our website:

**[www.artscouncil.org.uk/
ProjectGrants/project-grants-time-limited-priorities](http://www.artscouncil.org.uk/ProjectGrants/project-grants-time-limited-priorities)**



It is not in easy read. You might want to ask someone to help you read it.

Special projects: Tours

We give some grants to projects that are about **tours**.

A **tour** might be something like a show or an event. It happens at different places around the country.

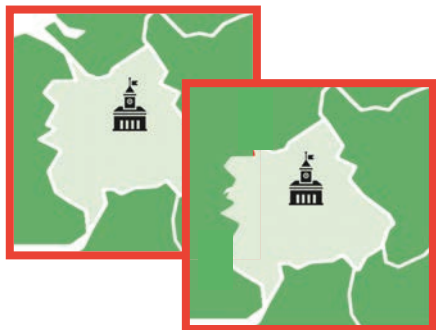


This means people have more chance to experience arts and culture where they live.



To ask us for a grant, your tour must:

- be fully ready. We cannot give a grant for working on or testing a tour



- happen at 2 or more places in the UK or around the world



- fit with **Outcome 2** and **Outcome 3** in our plan
- **Outcome 2** is about helping communities to experience more art and culture.



- **Outcome 3** is about being good at art and culture in the UK

We want to support people and organisations with new and exciting art and culture projects.



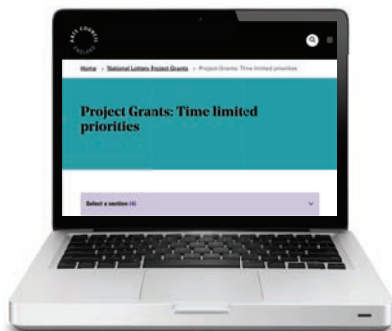
You must let us know if you are thinking about putting on a tour.



We will ask you some questions about your project. This is to check if your project is ok.



If we say yes, you can then ask us for a grant.



We have more information about tours online:

**[www.artscouncil.org.uk/
ProjectGrants/national-lottery-
project-grants-guidance-library#t-
in-page-nav-2](http://www.artscouncil.org.uk/ProjectGrants/national-lottery-project-grants-guidance-library#t-in-page-nav-2)**



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Rules about grants for special projects



There are some extra rules about applying for a grant for a special project.



These rules are for new projects from 1st April 2023 to 31st March 2026.



If you are asking for a grant for a special project, you can:

- only ask us for a grant 2 times between 1st April 2023 to 31st March 2026

and

- only ask us to think about your idea 2 times before you ask us for a grant



If we say no to a grant, you cannot ask us again about the same project.

Types of projects

Your project might be things like:



- a show or an event



- teaching people new skills



- **research.** **Research** means looking at something to find out more about it



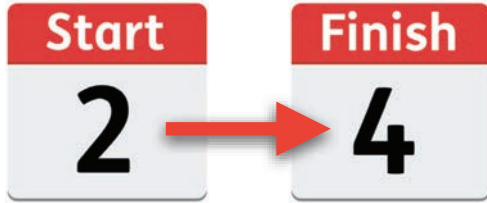
- training organisations about arts and culture



- supporting other arts and culture activities

About your project

Your project should:



- have a start date and a date when you think the work will finish



- have a list of things you want to do or see happen



- support people in England to experience or take part in arts and culture. This could be during the project or in the future



We give money to projects that will last for up to 3 years.

Who your project is for



Your project should make a difference to **communities** in England. It should help them to enjoy arts and culture.

When we say **communities**, we mean people who might:



- be in the same group or background. For example, older people or people with the same race or culture



- like the same things. For example students or people who are in a choir



- live in the same place like a street or town

Who can ask us for a grant



Individuals:

An **individual** means a single person or someone who owns their own business.



To ask for a grant as an individual, you must:

- live in the UK



- be older than 18



- have a bank account with your name on it. You must use the same name when you apply to us

Organisations:

An organisation can be a charity, business or group.



To ask for a grant for an organisation, the organisation must:

- be in the UK



- have a manager who is older than 18



- have a bank account with the name of the organisation on it





2 people from the organisation should look after the bank account.

This means they can both do things like pay money and write cheques



Organisations can work together on a project. 1 organisation must lead the work.

Times when you must check with us first



There are some times when you might need to check with us first before you apply.



You must check with us first if you:

- want to apply for more than one project



You still need to ask, if you are waiting for our decision.



- need us to make a decision quickly



- want to do some building work for your project. This might be things like:

- fixing a building



- making a building easier for everyone to use



- buying a building



We have some extra rules about projects that involve building work.

Look on our website:

artscouncil.org.uk/national-lottery-project-grants-guidance-library

Who cannot ask us for a grant



We cannot give a National Lottery Project Grant to:

- **organisations that we already work with and give money to**

These organisations can only apply for a grant for a special project



You can find more information about special projects on page 6.

- **anyone who has had a National Lottery Project Grant and owes us money**

You must pay us back before you ask for a grant for a new project.





Extra rules for some projects

We have extra rules for some projects.
This might be projects about:



- buying equipment



- building something



- children or young people and learning



- an activity that involves other countries around the world



- libraries



- reading and writing



- museums



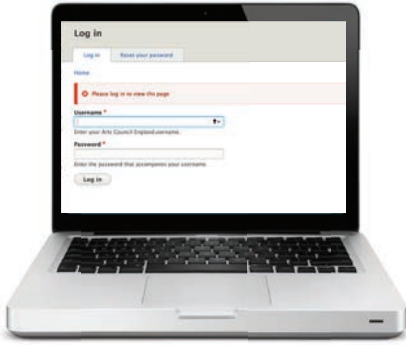
- a project that has already taken place that you want to do again



- research



- **digital technology.** This means things like phones, laptops and tablets



If your project is about these things, you can find more information on our website:

artscouncil.org.uk/national-lottery-project-grants-guidance-library



It is not in easy read. You might want to ask someone to help you read it.



Times when we will say no

There are some times when we cannot give you a National Lottery Project Grant.



We will say no if:

- your project is not about arts and culture



- you haven't told us enough information about your project



- your project is for part of learning at a school, college or university



- you are asking for money for:
- things that will happen after the project has finished



- things that have already happened before you asked us for a grant



- things you have bought before we make a decision about your project

We will say no if:



- you want to put on a show at the Edinburgh Fringe Festival



- you want to give the money away as a prize



- your project will make its own money that you will not put towards the project



- you want to give the money to charity



- you use the money to pay to make up for using a lot of energy. For example, paying to plant a tree



If you ask us for a grant and we say no, you can ask us again.



You should first look at why we said no. Then you should fix your idea before you ask us again.



How to apply

You can apply by filling in a form online.



We use an online programme called Grantium.



Read our easy read booklet with more information about how to apply.



Support we can give you

We can give you help and support to apply, if you need it.



Email us:

access@artscouncil.org.uk



Phone us:

0161 934 4317



Look online:

artscouncil.org.uk/projectgrants



By post:

**Arts Council England – Project Grants
The Hive
49 Lever Street
Manchester
M1 1FN**