**Museum Development 2024-25**

**Activity Plan Template**

*(Please remove all red text before submitting your completed form – red text provides instructions or prompts.*

*The Activity Plan template provides us with insight about how your programme plan is framed by the Investment Principles of Let’s Create. The completed form will be used throughout the funding period as a monitoring tool - we will ask for regular updates on how you are working towards your milestones and targets. You may amend the format of the template to however you see fit, however we ask that you meet all the criteria set out below. You can add as many activities as works for your programme in relation to each Investment Principle)*

*Section 1 is for outward facing activity.*

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| **Aims/objectives** | **Deliverables/outputs** | **Timeframe** | **Milestones/targets/success measures** |
| **Investment Principle 1: Ambition and Quality**  Cultural organisations are ambitious and committed to improving the quality of their work | | | |
| Activity 1 –  *(Provide a description of a strand of your programme plan that best fits under this Investment Principle.)* | *(Provide a breakdown of the various deliverables/outputs of this activity)*   1. *…* 2. *…* | *(Across the funding period, for April – June 2023, by X date etc. There may also be elements completed at different times).* | *(What do you set to achieve within the timeframe? This should include target figures or measurable outcomes which will be used in monitoring.)* |
| Activity 2 – *(delete or add more if required)* |  |  |  |
| Activity 3 – |  |  |  |
| **Investment Principle 2: Dynamism**  Cultural organisations are dynamic and able to respond to the challenges of the next decade | | | |
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| **Investment Principle 3: Environmental Responsibility**  Cultural organisations lead the way in their approach to environmental responsibility | | | |
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| **Investment Principle 4: Inclusivity and Relevance**  England's diversity is fully reflected in the individuals and organisations we support and the work they produce | | | |
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*Section 2 is for your own team, consortium and/or board development*

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| **Skills Development** | | | |
| **Activities/Objectives** | **Deliverables/outputs** | **Timeframe** | **Milestones/targets/success measures** |
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| 1. **People & Representation** | | | |
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| **Planning** | | | |
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| 1. **Tools & Monitoring** | | | |
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